

Sample Chair Evaluation Prompts
College of Business Administration

The College of Business Administration conducts academic chair evaluations annually, with faculty feedback solicited through a Qualtrics Survey at the end of the spring semester. Departmental faculty respond to the following prompts about their respective chairs.

1. My department chair keeps me well informed about department news/issues.
2. My department chair keeps me well informed about college news/issues.
3. My department chair is a strong advocate for his faculty.
4. My department chair is accessible.
5. My department chair is responsive to student needs/concerns
6. My department chair is responsive to faculty needs/concerns.
7. My department chair has a good understanding of university policies.
8. My department chair is a good manager of the department's financial resources.
9. My department chair keeps me informed of his expectations of me with respect to merit, promotion and/or tenure.
10. My department chair promotes a student-focused educational environment.
11. My department chair promotes quality research.
12. My department chair encourages faculty engagement (with students, faculty, employers, alumni, professionals, etc.).
13. My department chair is professional in the performance of his duties.
14. My department chair encourages a quality/effective assessment program.
15. My department chair's annual evaluation of me is performed free of personal biases.
16. My department chair promotes faculty development.
17. My department chair considers both student and faculty needs when creating the schedule of classes.
18. Please rate the overall performance of your department chair.
19. Please share any comments you may have about your department chair

Questions 1 – 17 were answered with:

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Other (text box available to provide a more detailed response)

Question 18

- Excellent
- Good
- Average
- Poor
- Other, please specify (text box provided)

Question 19 provided a text box to allow for a detailed response.